



The Trent Rivers Trust

Job Title:	River Mease Project Manager
Job Location:	River Mease catchment
Salary and terms:	Salary £27,245. Full time, permanent post, six month probation period.
Reporting to:	TRT Senior Catchment Manager (West). Work will be overseen by two separate partnership project boards involved with the River Mease catchment.
Office base:	Coalville
Purpose:	To lead on the development and delivery of a major programme of capital investment across the River Mease SSSI/SAC aimed at improving water quality and enhancing nature conservation.
Outcomes:	<p>Capital projects delivered to reduce the impact of diffuse pollution on the River Mease.</p> <p>Projects delivered to restore natural process through river restoration on the river and its key tributaries.</p> <p>A monitoring programme initiated and ongoing, that evaluates the benefits of the investment and informs future management.</p> <p>A coordinated partnership approach across the catchment working with landowners and key stakeholders.</p>

Background

The River Mease is designated as a Site of Special Scientific Interest (SSSI) and Special Area of Conservation (SAC). It is currently suffering from the impacts of diffuse pollution from urban and agricultural sources. Historical intensive drainage schemes have also resulted in the loss of natural habitat in places and a reduction in natural processes along several reaches of the main river. The SSSI is classified by Natural England as unfavourable - no change.

A wide range of stakeholders are working in partnership to deliver a significant capital programme to enhance the river and the SSSI. Two major funding streams have been made available for investment in the catchment.

The River Mease 'Developer Contribution Scheme' (DCS) is a specific fund collected from developers to mitigate the negative effects of development within the catchment and to help partners to deliver the River Mease Water Quality Management Plan.

The 'River Mease River Restoration Fund' has been made available to mitigate for historical impacts from flood management and drainage schemes and to help key partners deliver the River Mease Restoration Plan.

The main priorities for the two lines of investment are to improve water quality and to deliver river restoration schemes. This work will require an extremely high level of coordination to manage and differentiate between the two funding sources as well as to deliver an extensive capital programme. A strategic approach will be required to prioritise the work, with a high attention to detail for capital delivery. The work will require significant engagement, liaison and negotiation with landowners and a wide range of stakeholders.

The Role

The Mease Project Manager will be the main point of contact for

- The delivery of the Mease DCS scheme *and*
- The delivery of the Mease River Restoration scheme.

They will be responsible for the delivery of capital projects under both funding streams with the long term aim of improving water quality and enhancing biodiversity across the catchment of the River Mease.

The main objectives for the post are to:

- Lead on the delivery of the River Mease DCS and the River Mease River Restoration Strategy
- Analyse and evaluate data and reports to prioritise and inform the delivery strategy for both capital programmes
- Work with partners to develop a monitoring strategy to identify changes in water quality
- Develop concepts and oversee the detailed design of schemes
- Secure agreements with landowners for the permission of capital works
- Prepare and submit applications to obtain necessary consents and permissions (including Environment Agency Permits, Landowner Legal Agreements and Planning)
- Lead on procurement of designers, contractors and other suppliers as required
- Lead on the delivery and construction of schemes
- Complete all necessary reports and keep suitable records in line with funder requirements

Funding

Funding for this post is currently confirmed for 3 years, commencing from June 2019.

Experience and Expertise

- At least three years relevant experience in the environment sector
- In depth knowledge of the water environment and the principle impacts influencing water quality, water level management and river processes
- Experience in project management, delivering projects, dealing with contractors and suppliers

- Knowledge of agricultural systems and experience of working with farmers and landowners
- Must have direct, practical experience of the implementation of the CDM Regulations 2015 in relation to construction schemes
- A strong team player who can work remotely and relate to other TRT staff to achieve shared work objectives
- Excellent organisational skills and the ability to work independently with minimal supervision
- Financial acumen – ability to monitor and manage budgets, claims, necessary audit requirements
- Educated to degree level or equivalent in an environment related discipline
- Experience of GIS within the context of recording, mapping and interpreting data is desirable but not essential
- A good communicator able to engage effectively with and report to a wide range of partners

Project management and communication

The post will be employed by and line managed by TRT. It is a partnership role and as such the work programme will be overseen by two separate River Mease Partnerships groups. These groups will provide the technical support for the project manager and oversee all budgeting and project management decisions.

Management and technical guidance and support will be provided by TRT. The project manager will need to report regularly to the two groups.

TRT operates a comprehensive accounting and recording system which necessitates all staff to maintain detailed timesheets, monitor costs and to report regularly to funders, team members and Trustees.

All members of the TRT team are expected to give presentations to stakeholders and represent TRT on steering groups and at external meetings as required. All staff also contribute regularly to newsletters, the website, social media and internal reports for which excellent written skills are necessary.

Terms and Conditions

The post will be based at the North West Leicestershire District Council offices in Coalville, Leicestershire but will require frequent travel around the Mease catchment. Therefore a full UK driving licence and access to a car is essential. Mileage expenses from the office base at Coalville to sites around the Mease catchment and occasionally further afield will be paid in accordance with the HMRC non-taxable levels. Car insurance providers need to be made aware of this business use.

TRT has an auto-enrolment pension scheme and will contribute a percentage of gross salary (currently 7%) subject to a minimum contribution from the employee (currently 5%). Otherwise, the minimum legal rates set by The Pension Regulator will apply. Alternately, TRT can contribute to a qualifying pension scheme of choice of the successful post holder. TRT recommends seeking independent legal advice in regard to pensions.

- The post attracts an annual holiday entitlement of 25 days plus statutory bank holidays for a FTE post, calculated on a pro rata basis for part time hours. The standard TRT working day is 7.5 hours.
- The post holder will be able to work from North West Leicestershire District Council offices in Coalville, Leicestershire. Occasional working from home is also possible by prior arrangement. Office consumables can be claimed on expenses when used directly for TRT purposes, subject to approval.
- The appointment will be permanent subject to funding availability. The employee will be confirmed in post subject to the successful completion of a six month probationary period

The Trent Rivers Trust Work Ethos

The Trent Rivers Trust comprises a small team of environmental professionals dedicated to the improvement and enhancement of the Trent Catchment. Staff members work largely unsupervised and often in isolation although regular team meetings are organised and staff are encouraged to meet up regularly to share ideas and develop work themes and projects.

TRT recognises the importance of a strong work-life balance and actively promotes this. A high degree of flexibility is provided to staff members in relation to hours and location of work in return for unstinting commitment and absolute honesty and integrity. Staff members are expected to work unsocial hours when necessary, including occasional weekends and evenings.